

Meeting Minutes from the TriCounty Board of Health Regular Meeting July 26th, 2023

ATTENDEES

Commissioner Tracy Killian, Commissioner John Laursen, Dr. Richard Jolley, Chairman Terry Nelson, Shanna Wheeler, Keith Goodspeed, Dr. John Mathis, Bruce McKee, Sage McMickell, KayCee Asay, Director Kirk Bengé, Raima Colledge, Darrin Brown

Virtual attendance: Commissioner Randy Asay

EXCUSED

Jodi Tinker

AGENDA

Call to order

12:04pm

Minutes approval of May 24, 2023 meeting

Commissioner John Laursen made a motion to approve the minutes from the May 24, 2023 meeting. Commissioner Tracy Killian seconded the motion. The motion passed unanimously.

Updates

Discussion was held regarding the history of the building and Kirk asked those who were present to describe what they remember. Jolley and Darrin Brown were present when the building and land was purchased. The agreement for TCHD to pay rent for the building goes till 2027, and discussion was held to keep in mind what will happen after the building is finished being paid for and the possibility of TCHD taking over ownership, especially since TCHD is using funding to remodel and fix the building (having recently purchased a new roof and maintaining sewer issues recently). Commissioner Laursen explained that the Uintah County Building Authority will have to be involved in the discussion as they currently have ownership.

Director Kirk Bengé gave an update on the first summer barbecue that was held for the public. There was a good turnout and the staff felt like it was a good experience.

Director Kirk Bengé informed the board of positive West Nile Virus mosquito pools in the western side of Uintah County.

Discussion was held about a current public comment period that involves Utah's stance on nicotine percentage, which is lower than FDA regulations.

The EV charging station in Roosevelt is ready to be set up, TCHD is still waiting on a unit.

Nursing Director, KayCee Asay, explained the new travel vaccine clinic and how it works.

Approval of check register

Dr. Jolley made a motion to approve the check register. Dr. Mathis seconded the motion. The motion passed unanimously.

Financial report

New graphs were presented to show the financial situation of TCHD by month. Discussion was held regarding the reimbursements of grants and contracts that are not reflected. A graph was presented to show where the local funds bridge a gap in cost of services.

2022 financial audit

The financial audit was complete and there were no findings. Dr. Jolley made a motion to accept the financial audit report for 2022. Commissioner Killian seconded the motion. The motion passed unanimously.

Employee satisfaction and turnover report

Raima Colledge gave a presentation on employee satisfaction surveys that were conducted in the past quarter, as well as company evaluations and compared results to previous surveys showing improvement in morale and employment satisfaction.

Colledge gave a presentation on turnover, which showed TCHD has a 21.5 percent turnover, which is down from 54 percent. One factor of the decrease was due to COVID-19 after increasing staff and downsizing after the pandemic, but another factor is fewer people leaving. Discussion was held regarding exit interviews to understand why staff leave.

Keith Goodspeed said one employee, Joe Hadlock, is doing a great job at TCHD as an environmental health scientist.

2024 fee schedule

The 2024 fee schedule was presented to the board, amendments were made to reflect medications that are now given during travel vaccine clinics and a change in cost for permits.

Goodspeed made a motion to approve the 2024 fee schedule as presented with amendments. Jolley seconded the motion. The motion passed unanimously.

New contracts

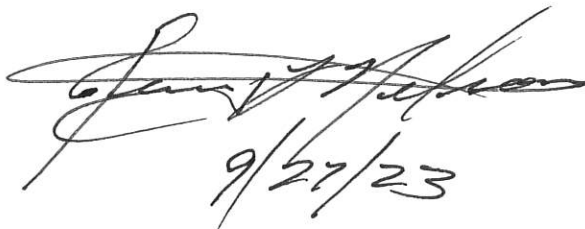
Director Kirk Bengé explained the new contracts, the majority of which are amended to include current funding, amended every year for some five year contracts. A new contract includes a program for youth, which will be coordinated with the juvenile justice system as well as parents on an individual basis rather than in schools as past programs have been done.

Additional updates

Shanna Wheeler and Keith Goodspeed are going to NALBOH, and Bruce McKee is going to NALBOH in Director Kirk Bengé's stead.

Adjournment

Commissioner Killian made a motion to adjourn at 1:56 pm



9/27/23